



कार्यालयप्रधानमुख्यआयकरआयुक्त, आन्ध्रप्रदेशवतेलंगाना,हैदराबाद

Office of the Pr. Chief Commissioner of Income Tax,  
Andhra Pradesh & Telangana, Hyderabad,

दसवीं तल, आयकरशिखर/ 10<sup>TH</sup> Floor, Income Tax Towers,

ए.सी. गार्ड्स, हैदराबाद/ AC Guards, Hyderabad – 500 004,

टेलि.नं./Tel. No. 040 – 23425474, फैक्स/ Fax 040-23241427

F. No.Pr. CCIT/Estt/ITAT/17A/2020-21

Date: 23-04-2021

**ORDER**

Sub: Establishment – IT Department, A.P. & Telangana, Hyderabad – Addl. Charge arrangement – for the posts of Sr.AR-II, ITAT-1, A-Bench, Hyderabad and Sr.AR-II, ITAT-2, B-Bench, Hyderabad – reg.

Ref: Transfers & Postings of Addl./JCsIT, vide order No.41 dated :28.10.2020.

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Please refer to the above.

- The posts of Sr.AR-II, ITAT-1, A-Bench, Hyderabad and Sr.AR-II, ITAT-2, B Bench, Hyderabad remain vacant.
- Considering this, the following officers shall hold the additional charge of the posts as mentioned in column no. (3) against their names for the period as specified below, in addition to their regular charge:

**ROSTER FOR 'A' BENCH:**

| S.No. | Name & Designation of the Officer S/Shri/Smt/Mrs.     | Addl. Charge for the post of         | Period for which Additional Charge to be held |
|-------|---|--------------------------------------|---|
| 1.    | K N Suresh Babu, JCIT(Audit), Hyderabad               | Sr.AR-II, ITAT-1, A Bench, Hyderabad | From 26.04.2021 to 30.04.2021                 |
| 2.    | Waseem Ur Rehman, Addl.CIT(ReFAC)(AU)-1(1), Hyderabad | Sr.AR-II, ITAT-1, A Bench, Hyderabad | From 03.05.2021 to 07.05.2021                 |
| 3.    | A S Sant, Addl.CIT(ReFAC)(AU)-1(2), Hyderabad         | Sr.AR-II, ITAT-1, A Bench, Hyderabad | From 10.05.2021 to 13.05.2021                 |
| 4.    | Kiran Katta, Addl.CIT(ReFAC)(AU)-4(2), Hyderabad      | Sr.AR-II, ITAT-1, A Bench, Hyderabad | From 17.05.2021 to 21.05.2021                 |

**ROSTER FOR 'B' BENCH:**

| S.No. | Name & Designation of the Officer S/Shri/Smt/Mrs.       | Addl. Charge for the post of         | Period for which Additional Charge to be held |
|-------|---|--------------------------------------|---|
| 1.    | Sandeep Kumar Mehta, JCIT, TDS Range-2, Hyderabad       | Sr.AR-II, ITAT-2, B Bench, Hyderabad | From 26.04.2021 to 30.04.2021                 |
| 2.    | Padma Matta, JCIT(ReFAC)(AU)-2(4), Hyderabad            | Sr.AR-II, ITAT-2, B Bench, Hyderabad | From 03.05.2021 to 07.05.2021                 |
| 3.    | Rajat Mitra, Addl.CIT(ReFAC)(AU)-3(4), Hyderabad        | Sr.AR-II, ITAT-2, B Bench, Hyderabad | From 10.05.2021 to 13.05.2021                 |
| 4.    | L V Bhaskara Reddy, Addl.CIT(ReFAC)(AU)-1(4), Hyderabad | Sr.AR-II, ITAT-2, B Bench, Hyderabad | From 17.05.2021 to 21.05.2021                 |

4. I am directed to inform that the officers are requested not to apply for any leave during the above period, plan their work accordingly, and attend the ITAT duties without fail.

5. Further, the directions of the CIT (Admin. & TPS) are communicated as under:

**“Officers posted on roster duty at the ITAT shall ensure that cases as per the cause list are represented. In case of unavoidable circumstances only, suitable adjournment petitions should be moved as per procedure with valid reasons and documentary evidences, if any.”**

6. Sri Sunil Kumar Pandey, Sr.AR-1, ITAT-1, A-Bench, Hyderabad and Sri R.M Mujumdar Sr.AR-1, ITAT-2, B-Bench, Hyderabad shall hold the additional charge of the posts Sr.AR-2, ITAT-1, A-Bench, Hyderabad and Sr.AR-2, ITAT-2, B-Bench, Hyderabad respectively after the above period until further orders.

7. This issues with the approval of the Competent Authority.

*B. Srinivasa Rao*  
23/4/21

(B SRINIVASA RAO)

Joint Commissioner of Income Tax (OSD)

(Hqrs)(Admn.),

O/o Pr.CCIT, AP & TS, Hyderabad.

Copy to:

1. Officers concerned.
2. All Chief Commissioners of Income Tax in AP & Telangana.
3. Pr.CIT(ReFAC) (AU) -1, 2, 3 & 4, Hyderabad.
4. CIT (Audit), Hyderabad.
5. CIT (TDS), Hyderabad.
6. CIT(DR), ITAT, A-Bench, Hyderabad.
7. CIT(DR), ITAT, B-Bench, Hyderabad.
8. DDOs concerned.
9. ZAO, CBDT, Hyderabad.